

**Minutes for  
University Curriculum Committee Meeting  
Date: 4 Mar 2005  
Time: 2:00 P.M.  
Location: BAS N219 (Business Dean's Conference room)**

**Members Present** - Alan Musicant, Chair of UCC; Linda Clark; Cheryl Flanigan; Louis Haas; Mirz Murtaza; Matthew O'Brien; Bob Pondillo; Mendy Richards; Karim Salman; and Jeremy Winters

**Old Business:** Approval of minutes from 4 February 2005 meeting

**New Business:**

1. Department of Criminal Justice Administration
  - a. Proposed new Concentration "Homeland Security".

**Question:** *"Does this new concentration have a specific course or set of courses that considers the requirements of the U.S. Constitution vis-a-vis today's extraordinary security needs?" The committee was assured, by the department chair, Dr. Newman, that such questions were addressed throughout the proposed concentration and not in just one or two specific classes.*

**Motion to approve made, seconded and approved; none opposed.**

2. Department of HPERS
  - a. Proposed Inactivation of a Minor  
Inactivate Athletic Training Minor

**Question:** *Why is minor being deactivated? Representative: Students could not do anything with a minor and it was suggested by the accreditation committee that this minor be dropped.*

**Motion to approve carried; all approved; none opposed.**

- b. Proposed new course  
ATHT 4820 – Organization and Administration of Athletic Training

**Question:** *Is this a cross listing of an existing course or a new course? It is not a cross listing.*

**Committee Chair indicated that there were some problems with the formatting of the proposal and requested that the proposal be tabled until corrections were made. Department representative indicated that it was a software auto formatting error. Corrections will be made and proposal resubmitted.**

**The committee voted to table the proposal. None opposed.**

3. Department of Elementary and Special Education
- a. Proposed requirement of specific Gen. Ed. Course  
Require GEOG 2000 for partial Satisfaction of Soc./Behav. Sci. Gen Ed

**Questions:** *How often does the department change requirements and why are they changing this requirement? Answer for the request was in the proposal. Question: How will transfer students be dealt with? No department representative in attendance to answer the question.*

**A motion to table the proposal was made and seconded. Motion passed to table the proposal.**

- b. Proposed inactivation of Course  
SPED – 3600

**Questions:** *Why is this course being deactivated? UCC Chair was given an explanation in advance. “The course was proposed by a new professor who took a leave of absence and is no longer able to teach course. Course is not needed as part of the program.*

**All agreed, none opposed, motion carried.**

4. Department of Engineering Technology and Industrial Studies
- a. For all CIM majors - Require MATH 1730 College Algebra and Trigonometry **or** MATH 1630 – College Math for Managerial, Social, & Life Sciences
  - b. For all CIM majors – Require ENGL 3500 – Applied Writing or ENGL 3520 – Professional Writing Delete BMOM 3510 – Business Communications as a choice
  - c. For all CIM majors Change requirement of INFS 2200 – Intro to Micro-computing to CSCI 1150 – Computer Orientation

**Above courses were taken together.**

**Question:** *Why is there a change? Dept. Representative indicated that dept. requested change as to not to breach the 25% rule for business courses.*

**All agreed, none opposed, motion carried.**

- d. For all CIM majors – Require all majors to attain a minimum of a “C” (2.00). in all CIM courses

**Discussion:** *All courses in CIM require a minimum grade of C (not C-) to pass a course. This is not an unusual requirement.*

**All in favor, none opposed, motion carried.**

- e. Proposed changes in credit hours
  - i. Change CIM 3080 – Formwork Design and computerized Drafting from 4 cr. hrs. to 3 cr. hrs.
  - ii. Change CIM 3300 – Concrete Internship from 3 cr. hrs. to 2 cr. hrs.

**Both of these items were taken together.**

**Discussion:** *Department representative indicated that the change was made as to avoid “dangling hours, provide lab, and to enhance course.”*

**All in favor, one opposed, motion carried.**

- f. Proposed change in requirements for Production, Sales and Service Conc. in CIM major
  - i. Change from requirement of “PHYS or approved departmental elective (4 cr hrs to “Approved ETIS Dept. Elective (3 cr. hrs.)
  - ii. Change in required cr. hrs. for a cognate. Increase from 9 to 12 cr. hrs.

**Two items to consider – Taken both together. Discussion: Again, to correct the dangling hour problem and to enhance the course to provide a little more background.**

**All in favor, none opposed, motion carried.**

- g. Proposed revision for Contracting Concentration for CIM majors
  - i. Change program of study from “Approved Elective” to “Elementary Spanish I or approved departmental elective.”

**Discussion: provided “wobble room” because student may already be fluent in Spanish and needs to take another approved elective.**

**All in favor, none opposed, motion carried.**

- h. Proposed reduction in the cr. hrs. for minor in Electronics from 18 cr. hrs. to 16 cr. hrs.

**All in favor, none opposed, motion carried. Discussion: Minors need to at least be 15.**

- i. Proposed requirement for an “Admission to Candidacy” in CIM major.

**Discussion: What is definition of candidacy? Similar to that of Recording Industry – to be sure that the qualifications of incoming students is a reasonable level.**

**All in favor, none opposed, motion carried.**

- 5. Department of Human Sciences
  - a. Proposed Course Title Changes
    - i. Change NFS 4220 – Food Systems Management I to NFS 4220 – Food Systems Management
    - ii. Change NFS 4280 – Food Systems Management II to NFS 4280 – Nutrition and Food Service Management

**Taken both together. All in favor, none opposed. There was no discussion. The motion was carried.**

**Announcements:**

**Next meeting, April 1, 2005 – 2:00 p.m.**

**This meeting was adjourned at 2:40 p.m.**

Respectfully submitted,  
Carol R. White, CPS  
Coordinator for Academic Affairs

