

Elementary & Early Childhood Education

Associate of Science in Teaching (A.S.T.) to Bachelor of Science (B.S.)

Checklist

Final Year at Your Community College

- 🍎 Apply to Middle Tennessee State University (www.mtsu.edu/applynow/)
- 🍎 Visit www.mtsu.edu/how-to-apply/deadlines.php to learn of important Dates & Deadlines for Guaranteed Scholarships. Contact your assigned Transfer Recruiter for Guaranteed Scholarship deadlines (www.mtsu.edu/how-to-apply/contact.php)
- 🍎 Make sure that you meet the Admission to Teacher Education Program Requirements for Middle Tennessee State University.
 - Satisfactory Test Scores
 - ACT score of 21 or higher,
 - SAT score of 1080 or higher, **or**
 - Passing Praxis Core Academic Skills for Educators test scores
 - Reading – 156
 - Writing – 162
 - Mathematics – 150
 - Inclusive GPA (all transfer grades and all MTSU grades) of 2.750
 - Grades of B or higher on introductory education courses

*Note: While not related to admission to the Teacher Education Program, MTSU does require a grade of **C or higher** in MATH 1410 and MATH 1420 for degree requirements.*

Last Semester at Your Community College

- 🍎 Complete your A.S.T. degree.
- 🍎 Once admitted to MTSU, register for new student orientation (Transfer CUSTOMS).
 - You will receive mail and email announcements regarding CUSTOMS, but you can visit www.mtsu.edu/customs to learn more.
- 🍎 Before submitting your application to the Teacher Education Program, schedule your appointment for fingerprinting and background check. Visit www.mtsu.edu/education/admission.php#ATE_Forms for specific instructions on how to schedule your appointment.
- 🍎 When you receive your **Associate of Science in Teaching (A.S.T.) diploma**, apply to the Teacher Education Program.
 - Visit www.mtsu.edu/education/admission.pho to apply. Scroll down to the section titled Apply for Admission to Teacher Education Program (ATE) and click on the blue **Elementary Education or Early Childhood Education** button.
 - Log in using your MTSU credentials.
 - Classification: Undergraduate/AST Degree Transfer
 - Teaching Endorsement Area: Elementary Grades K-5
 - You will need to show proof of Satisfactory Test Scores (ACT, SAT, or Praxis Core Academic Skills for Educators)
 - You will need to scan and attach the following documents (Scans must be saved as a PDF. Photos of documents will **not** be accepted. Visit Walker Library if you need assistance with scanning and saving)
 - Your A.S.T. diploma
 - Noncriminal Justice Applicant's Privacy Rights Form

First Semester taking MTSU Courses

- 🍎 Purchase LiveText – Field Experience Management. Visit www.mtsu.edu/education/livetext.php. You may purchase LiveText through the LiveText by Watermark website or from MTSU Phillips Bookstore.
- 🍎 Meet with your Faculty Mentor to discuss Praxis Exams for State Teaching Licensure. Visit www.ets.org/praxis/tn/requirements/ to view Tennessee Assessment Requirements.

Second Semester taking MTSU Courses

- 🍎 Apply for Residency 1.
 - If you are planning on entering Residency 1 during the spring semester, the deadline is September 30
 - If you are planning on entering Residency 1 during the fall semester, the deadline is January 30
 - Visit www.mtsu.edu/education/residency-1.php to learn more about Residency 1
- 🍎 Meet with your Academic Advisor to complete your Graduation Review
 - You will be required to submit a signed copy of your Upper Division form (you received your Upper Division form during Transfer CUSTOMS or the first time you met with your academic advisor) and your Intent to Graduate form. The Intent to Graduate form can be found here: www.mtsu.edu/cebsadv/forms.php
 - If you need a new copy of your Upper Division form, visit www.mtsu.edu/cebsadv/forms.php

Third Semester taking MTSU Courses

- 🍎 Apply for Residency 2.
 - If you are planning on entering Residency 1 during the spring semester, the deadline is September 30
 - If you are planning on entering Residency 1 during the fall semester, the deadline is January 30
 - Visit www.mtsu.edu/education/residency-2.php to learn more about Residency 2.
- 🍎 Complete necessary Praxis II exams.

Last Semester taking MTSU Courses

- 🍎 Complete edTPA with a passing score.