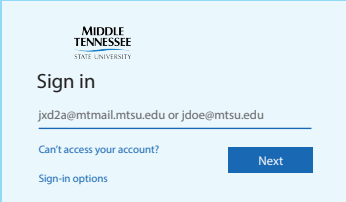
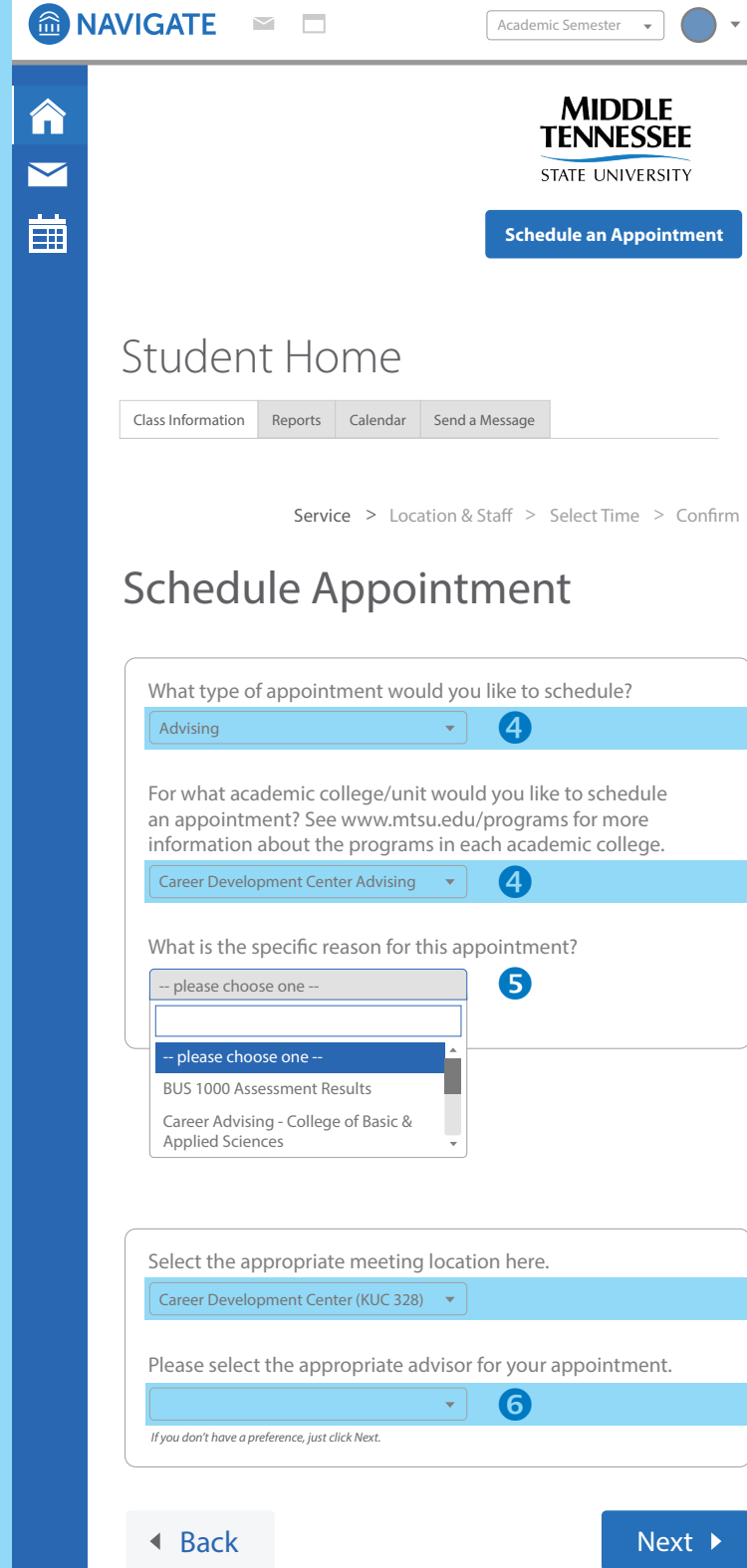


# SCHEDULE AN APPOINTMENT WITH US!

- 1 Go to [mtsu.edu/career](https://mtsu.edu/career)
- 2 On the right hand side, click [Schedule an Appointment](#).
- 3 Log in with your MTSU Credentials  
The screenshot shows the MTSU Sign in page. It includes the MTSU logo, a "Sign in" heading, a text input field for email (jxd2a@mtmail.mtsu.edu or jdoe@mtsu.edu), a "Next" button, and links for "Can't access your account?" and "Sign-in options".
- 4 Select [Advising](#) and [Career Development Center Advising](#).
- 5 Select [your college](#).
- 6 The appropriate [career advisor](#) will be listed in a drop down.
- 7 Browse times and click on days to see [hourly availability](#).
- 8 Choose to receive your [appointment reminders](#) via email and/or text once you have selected a meeting.
- 9 The confirmation will be displayed and also sent to you at MTSU mail.

The screenshot shows the MTSU Career Development Center Appointment Scheduling interface. At the top, there is a "NAVIGATE" menu with icons for home, mail, and calendar. The MTSU logo and "STATE UNIVERSITY" are displayed on the right, along with a "Schedule an Appointment" button. Below the logo, the text "Student Home" is shown, followed by a navigation bar with "Class Information", "Reports", "Calendar", and "Send a Message". A breadcrumb trail reads "Service > Location & Staff > Select Time > Confirm". The main heading is "Schedule Appointment". The form contains several sections: 1. "What type of appointment would you like to schedule?" with a dropdown menu set to "Advising" (marked with a blue circle 4). 2. "For what academic college/unit would you like to schedule an appointment?" with a dropdown menu set to "Career Development Center Advising" (marked with a blue circle 4). 3. "What is the specific reason for this appointment?" with a dropdown menu showing options like "BUS 1000 Assessment Results" and "Career Advising - College of Basic & Applied Sciences" (marked with a blue circle 5). 4. "Select the appropriate meeting location here." with a dropdown menu set to "Career Development Center (KUC 328)". 5. "Please select the appropriate advisor for your appointment." with a dropdown menu (marked with a blue circle 6) and a note: "If you don't have a preference, just click Next." At the bottom, there are "Back" and "Next" buttons.

For individual assistance,  
please let our Peer Career Advisors know!