

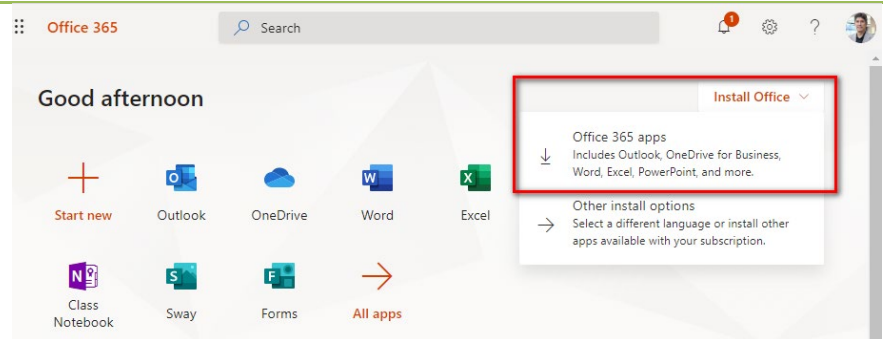
MS Office download for MTSU Students

All MTSU Faculty, Staff and Students get MS Office for Free!

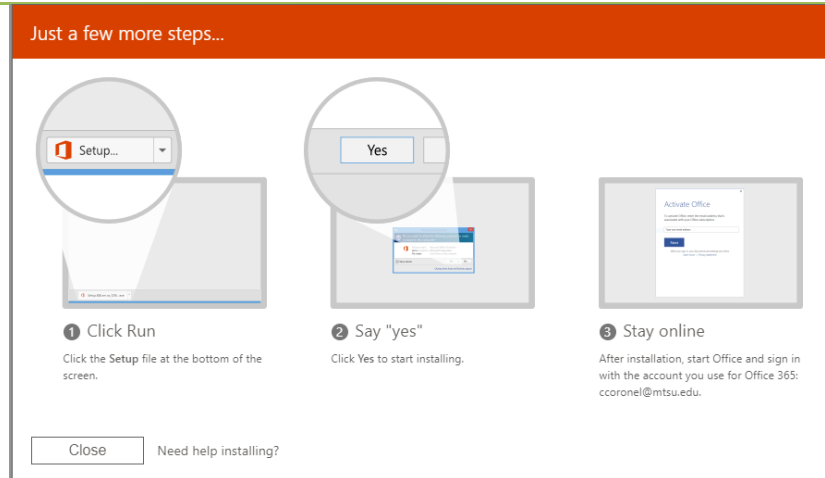
You can now download the latest version of MS Office from your Office 365 account

To download the latest version of MS Office:

1. Open a new web browser window and go to <http://portal.office.com>
2. Login with your MTSU credentials
3. On the top right side of the screen, you should see an **[Install Office]** link; click on it
4. Then, click on **Office 365 apps**



5. Follow the steps indicated on the next screen.
6. A program will download
7. Run the install program to install MS Office 365 on your computer.



IMPORTANT:

The Office Installation will start and run in the background.

You will need to accept the license agreement.

Do not turn off your computer. The install will take several (20-30) minutes, depending on your computer speed and your Internet bandwidth.

At the end, a message window will appear, click on the **"All Done"** button.

You may need to uninstall older versions of MS Office in your computer, previous to installing MS Office 365.

If you have any version of Visio or Project in your computer, you may need to uninstall them before you can install MS Office 365.